

BUDGET, FINANCE & INVESTMENT COMMITTEE

May 17, 2011

5:30 P.M.

Courthouse

MINUTES:

<u>Members Present:</u>	<u>Others Present:</u>	<u>Others Present:</u>	<u>Others Present:</u>
Comm. Charlie Baum	Ernest Burgess	Dennis Marron	Cathy Lamb
Comm. Joe Frank Jernigan	Comm. Chantho Sourinho	Rita Shacklett	Mona Herring
Comm. Will Jordan	Lisa Nolen	Bill Shacklett	Laura Messick
Comm. Robert Peay	Dana Garrett	Carol Kersey	Linda Burt
Comm. Steve Sandlin	Michael Gregory	Ben Cates	Deborah Johnson
Comm. Doug Shafer	Mark King	Anthony Tuggle	Kathleen Herzog
Comm. Joyce Ealy, Chrm.	Patty Fort	Delia Goodman	Barbara Vincion
	George Cunningham	Wanda Chandler	Shirley Jones

Jason Niking, Sharon DeBoer, Traci Hawks, Debbie Willis, Jennifer Butt, James Manning, Sean Gilliland, Holly Sears, Bill Jones, Paul Latture, Mike Nunley, Jeff Sandvig, Elaine Short

Chairman Ealy presided and called the meeting to order with all members being present. The purpose of the meeting was to continue the review of the 2011-12 budget.

APPROVE MINUTES:

The minutes of the May 10 Budget Committee meeting were presented for approval.

Comm. Jernigan moved, seconded by Comm. Shafer to approve the minutes as presented.

The motion passed unanimously by acclamation.

OTHER SOCIAL, CULTURAL, RECREATION:

Account 101-56900-316, Other Social, Cultural, Recreation, is a new account in the 2011-12 General Fund budget. This category will provide funding for the non-profit organizations, which were previously budgeted in the Miscellaneous category. Mayor Burgess advised that his recommendation for the non-profit organizations totaled \$421,797 as follows: Child Advocacy - \$2,500; Domestic Violence Program - \$31,200; Exchange Club Family Center - \$22,000; La Vergne Senior Citizens - \$44,000; Mid-Cumberland Human Resource Agency - \$56,523; Pregnancy Support Center - \$3,000; Relax & Ride - \$12,574; Rutherford County Primary Care & Hope Clinic - \$50,000; St. Clair Senior Center - \$155,000; and Smyrna Senior Citizens - \$45,000.

Mayor Burgess advised that the Child Advocacy Center, recommended at \$2,500, would be a new contribution in 2011-12. He explained that they served victims of child abuse, child sexual abuse, and drug endangered children. They work with the Department of Children’s Services, law enforcement, and the District Attorney’s Office to investigate and prosecute child abuse cases. He explained that District Attorney General Whitesell was very active in the organization.

Comm. Peay asked if all of the organizations were satisfied with the mayor’s recommendation.

Mayor Burgess stated that some of the organizations were probably not satisfied.

Wanda Chandler, Director of the Smyrna Senior Citizens Center, and Cathy Lamb, Treasurer, spoke on behalf of the Smyrna Senior Citizens Center. Ms. Chandler advised that she did request an increase for the Smyrna Senior Citizens because they had lost between \$10,000 and \$11,000 in funding. She explained that a church that had been meeting at the center for several years had built a new church and moved out last August. She stated that they had maintained the same budget for the last three years with no increases. She stated that the fundraising was getting more difficult all of the time. She advised that they had requested an additional \$7,000 to help make up for the shortfall. She stated that she appreciated what the county did for them and what the county had done for them in the past. She stated that they could not keep the center open without the county’s help.

Comm. Peay asked if the Town of Smyrna contributed any funding to the Smyrna Senior Citizens.

Ms. Chandler advised that the Town of Smyrna contributed \$18,000 based on their \$90,000 budget. She explained that three years ago, the Town of Smyrna changed their funding guidelines, and that the Smyrna Senior Citizens was in the non-profit category. She stated that they were only allowed 20% maximum of their total operating budget.

Comm. Jordan stated that every agency did great work, and he was sure that every agency could use more money. He stated that the funding for the non-profit organizations came from taxpayer dollars. He stated that the organizations were doing great work for people in tough times, but at the same time the county was charging people who were in tough times.

Mayor Burgess stated that he had a conversation with another entity who had requested an increase, and they very much needed the money.

Mrs. Linda Burt, Director of the St. Clair Senior Center addressed the committee regarding their request. She explained that 96% of the seniors they served were from Rutherford County and were paying Rutherford County property taxes whether they lived in Murfreesboro or in the county. She stated that she believed they were using the tax dollars wisely. She stated that they provided activities for the seniors that kept them active and vital in the community. She stated that they also provided clinical services for the seniors, especially for the low income seniors.

Following review, Comm. Shafer moved, seconded by Comm. Jordan to approve the 2011-12 Other Social, Cultural and Recreation budget totaling \$421,797 as recommended by the County Mayor. The motion passed unanimously by acclamation.

TOURISM:

The County Mayor's recommendation for the 2011-12 Tourism budget totaled \$345,000 with \$300,000 being recommended for the Chamber of Commerce Tourism and Visitor's Bureau, which was 30% of the Hotel/Motel Tax; \$15,000 for the Heritage Center; \$25,000 for Main Street, Inc.; \$2,500 for the Oaklands Association; and \$2,500 for the Sam Davis Home. Mayor Burgess explained that the recommendation of \$2,500 for both the Oaklands Association and the Sam Davis Home were new to the budget this year. He stated that there were a few historical treasures in Rutherford County. He stated that he believed that the county had an ongoing responsibility to preserve them. He stated that he believed that funding \$2,500 each for both the Oaklands Association and the Sam Davis Home was a small effort to show them how much they are treasured. He explained that the Sam Davis Home was experiencing a tremendous struggle and had cut their hours back to almost nonexistent. He stated that both places must be kept open for the citizens and for all of the children for the future. He stated if the county did not help them out, he was concerned about their ability to survive. He stated that the situation was critical.

Comm. Jordan moved, seconded by Comm. Jernigan to approve the County Mayor's recommendation for the 2011-12 Tourism budget totaling \$345,000. The motion passed unanimously by acclamation.

INDUSTRIAL/ECONOMIC DEVELOPMENT FUND:

The Finance Director advised that the estimated revenue for the 2011-12 Industrial/Economic Development Fund totaled \$97,690. The revenue consists of the payments of notes from Wherry Housing and the Smyrna/Rutherford County Airport Authority.

The recommended expenditures total \$244,510 with \$130,000 being recommended for Destination Rutherford; \$96,500 being recommended for the Economic Development Council; \$980 for Trustee's Commission; and \$17,030 for Contracts with Government Agencies for the portion due to the Town of Smyrna.

Comm. Jernigan moved, seconded by Comm. Sandlin to approve the 2011-12 Industrial/Economic Development Fund with estimated revenue totaling \$97,690 and estimated appropriations totaling \$244,510.

Comm. Peay asked about the recommended increase for Destination Rutherford from \$105,280 to \$130,000.

Mayor Burgess advised that the Chamber of Commerce was embarking on another journey to help create jobs. He explained that the request was for \$200,000. He stated that the recommended increase was an effort to support what the Chamber was trying to do to attract jobs to Rutherford County.

Following discussion, the motion to approve the 2011-12 Industrial/Economic Development Fund with estimated revenue totaling \$97,690 and estimated appropriations totaling \$244,510 passed unanimously by acclamation.

HEALTH DEPARTMENT:

Mrs. Dana Garrett, Health Department Director, was present to answer questions regarding the 2011-12 Health Department budget totaling \$651,437 as recommended by the County Mayor.

Mayor Burgess explained that this was the county-funded portion of the Health Department budget. He explained that the budget included nominal changes from the prior year.

Comm. Jernigan moved, seconded by Comm. Sandlin to approve the 2011-12 Health Department budget as recommended by the County Mayor totaling \$651,437. The motion passed unanimously by acclamation.

DENTAL HEALTH PROGRAM:

The County Mayor's recommendation for the 2011-12 Dental Health Program totaled \$12,400, which was the same as the prior year. He explained that the dentist was a state employee, and the budget represented the county's contribution for supplies for the dentist.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Dental Health Program budget as recommended by the County Mayor totaling \$12,400. The motion passed unanimously by acclamation.

OTHER LOCAL HEALTH SERVICES:

The County Mayor's recommendation for the 2011-12 Other Local Health Services budget totaled \$1,789,873. Mayor Burgess advised that the state funded this portion of the Health Department budget.

Comm. Peay moved, seconded by Comm. Shafer to approve the 2011-12 Other Local Health Services budget as recommended by the County Mayor totaling \$1,789,873. The motion passed unanimously by acclamation.

PET ADOPTION & WELFARE SERVICES:

Mr. Michael Gregory, Pet Adoption & Welfare Services Director, was present to answer questions regarding the 2011-12 PAWS budget totaling \$1,304,737 as recommended by the County Mayor. The budget reflected a reduction of \$84,489 from the prior year.

Mayor Burgess explained the changes to the budget including a reduction of \$11,761 to Account 101-55120-101, County Official/Administration, because the new director had less experience than the previous director. Mayor Burgess advised that the budget included one new position for a vet technician. He explained that a veterinarian had been hired, and that required the need for a vet technician. Account 55120-357, Veterinary Services, was reduced from \$57,300 to \$3,000, because the spaying and neutering would be performed off-site. He also explained that Account 55120-399, Other Contracted Services, had increased from \$66,600 to \$76,500 for incineration. Account 55120-413, Drugs and Medical Supplies, reflected an increase of \$23,000 to provide medication and supplies that would be required for surgeries and other services performed by the vet. Account 55120-707, Building Improvements, reflected a reduction from \$65,000 to zero, because the building improvements for the vet were being done in the current fiscal year. Also, Account 55120-790, Other Equipment, reflected a

reduction from \$50,000 to \$15,000, because the equipment and instruments for the vet were being purchased in the current fiscal year.

Following review, Comm. Peay moved, seconded by Comm. Jordan to approve the 2011-12 Pet Adoption & Welfare budget as recommended by the County Mayor totaling \$1,304,737. The motion passed unanimously by acclamation.

COMMUNITY CARE:

Mr. Mark King, Community Care Director, was present to answer questions regarding the 2011-12 Community Care budget totaling \$15,000 as recommended by the County Mayor.

Mayor Burgess explained that the request from Community Care was \$22,500. He also advised that \$7,500 had been budgeted in the current year, but Mr. King had not spent it. He explained that the \$15,000 being recommended would be used for parking lot resurfacing.

Comm. Sandlin moved, seconded by Comm. Shafer to approve the 2011-12 Community Care budget totaling \$15,000 as recommended by the County Mayor. The motion passed unanimously by acclamation.

TENNESSEE REHABILITATION CENTER:

Ms. Patty Fort, Tennessee Rehabilitation Center, was present to answer questions regarding the 2011-12 budget. The County Mayor's recommendation totaled \$43,500, the same as the current year.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Tennessee Rehabilitation Center budget totaling \$43,500 as recommended by the County Mayor. The motion passed unanimously by acclamation.

SANITATION AND WASTE REMOVAL:

The County Mayor's recommendation for the 2011-12 Sanitation and Waste Removal budget totaled \$40,200. The budget provides funding for the removal of large dead animals.

Comm. Jernigan moved, seconded by Comm. Jordan to approve the 2011-12 Sanitation and Waste Removal budget totaling \$40,200 as recommended by the County Mayor. The motion passed unanimously by acclamation.

OTHER PUBLIC HEALTH & WELFARE:

The County Mayor's recommendation for the 2011-12 Other Public Health & Welfare budget totaled \$192,000. The budget provides funding for the medical examiner and autopsies.

Comm. Jernigan moved, seconded by Comm. Peay to approve the 2011-12 Other Public Health & Welfare budget totaling \$192,000 as recommended by the County Mayor. The motion passed unanimously by acclamation.

ADULT ACTIVITY:

Mr. Dennis Marron and Mr. George Cunningham, Adult Activity Center, were present to answer questions regarding the 2011-12 budget. The County Mayor's recommendation totaled \$32,000, which was the same as the current year.

Comm. Jernigan moved, seconded by Comm. Jordan to approve the 2011-12 Adult Activity budget totaling \$32,000 as recommended by the County Mayor. The motion passed unanimously by acclamation.

Mr. Cunningham explained that they worked with 110 mentally challenged adults who live in Rutherford County. They provide day training, a sheltered workshop and community job training and

placement. They also provide residential services for another 50 people. He stated that there was no charge to the individual for the services.

RETIRED SENIOR VOLUNTEER PROGRAM:

The County Mayor's recommendation for the 2011-12 Retired Senior Volunteer Program totaled \$1,500. The program is administered by the Mid-Cumberland Community Action Agency.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the 2011-12 Retired Senior Volunteer Program totaling \$1,500 as recommended by the County Mayor. The motion passed unanimously by acclamation.

LINEBAUGH LIBRARY:

Mrs. Rita Shacklett, Linebaugh Library Director, and Mrs. Carol Kersey were present to answer questions regarding the 2011-12 budget totaling \$1,154,481 as recommended by the County Mayor.

Mayor Burgess advised that the budget reflected a \$74,204 increase. He explained that the library had a number of employees who were doing a great job and were very deserving of nominal increases.

Comm. Peay moved, seconded by Comm. Jernigan to approve the 2011-12 Linebaugh Library budget totaling \$1,154,481 as recommended by the County Mayor.

Mrs. Shacklett explained that the other major increase would be for the health insurance. She explained that the library purchased their own insurance and was not part of the city or the county. She advised that the increase to the health insurance had been estimated between 15% to 70%. Mrs. Shacklett also reported that the building was aging, and it had been determined that the chiller would need replacing in the next three to five years at an estimated cost of \$200,000. She stated that they were trying to build in some maintenance reserves in order to be prepared for that when it happened.

Following discussion, the motion to approve the 2011-12 Linebaugh Library budget totaling \$1,154,481 as recommended by the County Mayor passed unanimously by acclamation.

RECREATION:

Mr. Ben Cates, Recreation Director, was present to answer questions regarding the 2011-12 Recreation budget totaling \$387,335 as recommended by the County Mayor. The budget reflected an increase over the prior year of \$21,259.

Mayor Burgess stated that the county recreation program probably represented the best return on the investment of any other program. He advised that Account 56700-189, Other Salaries and Wages, reflected an increase of \$10,000 to provide funding for additional part time personnel to expand the program. Account 56700-316, Contributions, reflected an increase of \$9,000 for funding for the Stones River Greenway. The funding for the greenway is derived from 10% of the Hotel/Motel Tax.

Comm. Jordan moved, seconded by Comm. Peay to approve the 2011-12 Recreation budget totaling \$387,335 as recommended by the County Mayor. The motion passed unanimously by acclamation.

AGRICULTURE EXTENSION:

Mr. Anthony Tuggle, Agriculture Extension Director, was present to answer questions regarding the 2011-12 Agriculture Extension budget. The County Mayor's recommendation totaled \$687,668.

Mayor Burgess advised that the motion on the Agriculture budget would need to be contingent upon the Conservation Board approval, because the budget included some issues that the board had not taken official action on.

Mayor Burgess explained that Account 57100-161, Secretaries, reflected an increase of \$9,818, because Mr. Tuggle, with the assistance of the HR Director, had reviewed the job responsibilities for some of the

positions, and it had been determined that two positions should be upgraded. The Part-Time Personnel Account was reduced by \$11,000 to help provide funding for a facility oversight person. The salary for the new position was funded through account 57100-189, Other Salaries and Wages, budgeted at \$28,921.

Mayor Burgess explained that there had been discussion with the Conservation Board, and they had offered to help with the funding for the new position by using \$20,000 of the rental fees collected for the use of the facility. However, the Conservation Board had not taken any official action on the proposal. He explained that his recommendation on the Agriculture Extension 2011-12 budget was subject to an Agreement with the Conservation Board that they would support this approach.

A copy of a Resolution dated October 16, 2003 was provided to the committee whereby it was approved that the revenue from rental income for the public use of the Agriculture Extension Center facilities and grounds would provide funding for Account 57100-499, Other Supplies and Materials, for fencing, gates, signs, paint and other items needed for the grounds area. Any unspent rental income at the end of the fiscal year would be designated for Agriculture Extension Center purposes.

The Finance Director advised that the Conservation Board had indicated that they were proposing to collect some additional farmer's market rental fees and would like to be able to use the additional rental income to fund Account 57100-302, Advertising. Additionally, they would like to use \$20,000 of the rental income to provide funding for the new facilities oversight position.

The Finance Director advised that the Resolution that was approved on October 16, 2003 would need to be revised to include that the rental income would also be used to provide funding for Account 57100-302, Advertising, and \$20,000 toward the funding of the facilities oversight position.

Following discussion, Comm. Sandlin moved, seconded by Comm. Jernigan to approve the 2011-12 Agriculture Extension budget totaling \$687,668 as recommended by the County Mayor; and additionally, to revise the Resolution adopted by the County Commission on October 16, 2003 to include that the rental income from public use of the Agriculture Extension Center facilities and grounds be used to provide funding for Account 57100-499, Other Supplies and Materials, Account 57100-302, Advertising, and \$20,000 toward the facilities oversight position in Account 57100-189, Other Salaries and Wages, subject to an Agreement with the Conservation Board.

The motion passed unanimously by roll call vote.

SOIL CONSERVATION:

Mrs. Delia Goodman, Soil Conservation Board, was present to answer questions regarding the 2011-12 Soil Conservation budget. The County Mayor's recommendation totaled \$118,033.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Soil Conservation budget totaling \$118,033 as recommended by the County Mayor. The motion passed unanimously by acclamation.

OTHER ECONOMIC AND COMMUNITY DEVELOPMENT:

The County Mayor's recommendation for the 2011-12 Other Economic and Community Development budget totaled \$297,900. The budget provides funding for the HOME Grant.

The Finance Director advised the budget reflected the amount that would not be spent in the current year and would need to be carried forward. There would also be offsetting revenue in connection with this budget.

Comm. Jernigan moved, seconded by Comm. Peay to approve the 2011-12 Other Economic and Community Development budget totaling \$297,900 as recommended by the County Mayor. The motion passed unanimously by acclamation.

GARAGE:

The County Mayor's recommendation for the 2011-12 Garage budget totaled \$289,454, which was an increase of \$14,575. Account 58400-425, Gasoline, reflected an increase of \$10,000, and Utilities and Other Supplies and Materials were increased slightly.

Comm. Jernigan moved, seconded by Comm. Peay to approve the 2011-12 Garage budget totaling \$289,454 as recommended by the County Mayor. The motion passed unanimously by acclamation.

Comm. Peay asked if fuel for the fire trucks was obtained at this location, and if a larger fuel tank had been looked into.

Mayor Burgess advised that he had looked into a larger fuel tank. He stated that he was anticipating receiving an Agreement with the City of Murfreesboro for the use of their fueling depot. He stated that unless the city location could work out reasonably well, the county should have its own location at some point.

Comm. Peay asked if there was a possibility that an arrangement could be worked out with TDOT, because they had a location in Murfreesboro.

Mayor Burgess stated that he did not know if it would be available 24/7.

EMPLOYEE BENEFITS:

The County Mayor's recommendation for the 2011-12 Employee Benefits budget totaled \$571,500.

The Finance Director advised that the budget provided funding for the pool for amendments for employee health insurance matching, unemployment compensation, retiree health insurance matching, and the county's contribution to the work injury program.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Employee Benefits budget totaling \$571,500 as recommended by the County Mayor. The motion passed unanimously by acclamation.

PAYMENT TO CITIES:

The County Mayor's recommendation for the 2011-12 Payment to Cities budget totaled \$1,928,146. The budget provides funding to the Town of Smyrna for their share of the Nissan Payment In Lieu of Taxes.

Comm. Peay moved, seconded by Comm. Shafer to approve the 2011-12 Payment to Cities budget totaling \$1,928,146 as recommended by the County Mayor. The motion passed unanimously by acclamation.

ARRA - ENERGY EFFICIENCY BLOCK GRANT:

The County Mayor's recommendation for the 2011-12 ARRA - Energy Efficiency Block Grant, totaled \$112,250.

The Finance Director explained that there was one more year remaining on the ARRA - Energy Efficiency Block Grant. She advised that the grant would have to be completed next year.

Comm. Peay moved, seconded by Comm. Jernigan to approve the 2011-12 ARRA - Energy Efficiency Block Grant totaling \$112,250. The motion passed unanimously by acclamation.

MISCELLANEOUS:

The County Mayor's recommendation for the 2011-12 Miscellaneous budget totaled \$1,480,000.

The Finance Director advised that the Miscellaneous budget contained the pool for gasoline amendments, the county's contribution to the Self-Insurance Fund to pay liability claims, and funding for the Trustee's Commission.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the 2011-12 Miscellaneous budget totaling \$1,480,000. The motion passed unanimously by acclamation.

AMBULANCE SERVICE FUND:

Mr. Mike Nunley, Ambulance Service Director, was present to answer questions regarding the 2011-12 Ambulance Service Fund budget.

The estimated revenue totaled \$10,725,733, and the County Mayor's recommended expenditures totaled \$10,687,049.

Comm. Peay asked Mr. Nunley about the new collection company.

Mr. Nunley advised that \$500,000 was collected last month.

Mayor Burgess advised that there were no new employees in the budget, and the increases in salaries reflected the normal step increases plus two EMT's being promoted to paramedics. The Custodial Personnel position was reclassified to Maintenance Personnel.

Mr. Nunley explained that the reduction in In-Service Training from \$71,792 to \$40,526 was due to more online training being done.

Mayor Burgess explained that Account 118-55130-338, Maintenance and Repair Vehicles, had been reduced from \$162,000 to \$122,000. He explained that in the current year, the Ambulance Service budget provided funding for the maintenance, repair and fuel on the fire rescue trucks. Next year this expense will be funded from the County Fire Department budget. Account 118-55130-399, Other Contracted Services, was increased from \$111,984 to \$225,000 to provide funding for the billing company. The budget included \$197,000 in Account 118-55130-718, Motor Vehicles, to purchase two ambulances. Account 118-55130-735, Health Equipment, provided \$60,800 for defibrillators, stretchers, and other equipment.

Following review, Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Ambulance Service Fund budget totaling \$10,687,049 as recommended by the County Mayor. The motion passed unanimously by acclamation.

ADJOURNMENT:

Chairman Ealy reminded the committee that the next Budget Committee meeting would be Wednesday, May 18 at 5:30 P.M. The committee would review the 2011-12 Highway Fund, Solid Waste/Sanitation Fund, General Debt Service Fund, and review any budgets as necessary.

There being no further business to be presented at this time, Chairman Ealy declared the meeting adjourned at 6:38 P.M.

Elaine Short, Secretary